





## Membership and Associate Membership

Membership of the Chamber is principally directed at British companies, partnerships or other trading bodies operating within East China and British Nationals; although we want to emphasise that we very much welcome organisations and individuals who have strong British interests or links to the UK. Membership is split between Members and Associate Members; Members include all companies who meet the definition of UK Companies and all British nationals who join as Individual Members.

“UK Company” means organisations which are companies, partnerships, sole proprietorships, unincorporated associations, societies or other organisations which:

- are incorporated, registered or regulated in any part of the United Kingdom; or
- are substantially owned or managed by UK interests or which have substantial subsidiaries in the United Kingdom; or
- have affiliates, or part of their group incorporated, or registered in the UK

The fees are the same for both Members and Associate Members in each category. The differences are;

- there are a few events held in conjunction with the British Consulate which are restricted to Members, plus any British nationals who work for Associate Members
- only representatives of Members, of any nationality, and Individual Members, i.e. British nationals, may become Executive Committee Members

If you need an additional explanation, please contact our Membership Manager Julia Yu [julia.yu@sha.britcham.org](mailto:julia.yu@sha.britcham.org) tel; +86 (0)21 6218 5022 ext 22

---

## Declaration

**All applicants must sign the declaration;**

**I hereby agree to support the aims of the British Chamber of Commerce Shanghai and to abide by the Chamber’s rules and regulations.**

**For Business Membership – Company name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(For Business membership the Nominated Representative must sign)**

**Name (please print):** \_\_\_\_\_



## Appendix I – Business Membership - Member information

To assist us in identifying members at events  
please provide an electronic passport style photograph for all members

### Nominated Representative

Title:(please check) Mr. <input type="radio"/> Ms. <input type="radio"/>		Position (English): _____	
Other <input type="radio"/> _____		_____	
Name (English): _____		(Chinese): _____	
(Chinese): _____		(This will appear in the Directory)	
(This will appear in the Directory)			
<b>The following information will be held on an internal database and will only be used for communications with members</b>			
Department or Function;		Nationality;	
e-mail:	Direct tel:	Mobile:	
Special interests; used for targeted e-mails (e.g. HR, logistics, tax, retail)			

### Additional Corporate and SEM Members

(please ensure you have accepted the additional fees on page one)

or; Company Member staff to be issued membership cards

<b>The following information will be held on an internal database and will only be used for communications with members</b>			
Title:(please check) Mr. <input type="radio"/> Ms. <input type="radio"/>		Position (English): _____	
Other <input type="radio"/> _____		_____	
Name (English): _____		(Chinese): _____	
(Chinese): _____			
Department or Function;		Nationality;	
e-mail:	Direct tel:	Mobile:	
Special interests; used for targeted e-mails (e.g. HR, logistics, tax, retail)			

**Please use a separate sheet for more Additional Members**



**Appendix I – Business Membership - Member information (cont)**

**Directory Information**

**The following information will be used in the Chamber database and in the Directory**

Company Name (English): \_\_\_\_\_

Company Name (Chinese): \_\_\_\_\_

Postal Address

(English): \_\_\_\_\_

(Chinese): \_\_\_\_\_

District (in Shanghai): \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Web-site: \_\_\_\_\_

e-mail: \_\_\_\_\_ (complete only if you want this shown in Directory)

**Directory entry, please describe your business – maximum 700 characters**

**Company contact; if you wish us to contact someone else for administrative matters  
(The following information will only be used for communications with members)**

Name:	Position:	
e-mail:	Direct tel:	Mobile:

**Please let us know your reasons for joining the Chamber and any special interest you have;**



## Appendix I – Business Membership - Member information (cont)

### Business Sector (Please tick one only for your primary sector)

Unsure of your Sector; please contact the office who have an expanded version of the list

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Aviation & Aerospace (civil) <ul style="list-style-type: none"><li>■ Aero engines &amp; components</li><li>■ Aircraft engines &amp; equipment repairs &amp; maintenance</li><li>■ Airlines</li></ul>   | <input type="checkbox"/> Construction (cont) <ul style="list-style-type: none"><li>■ Intelligent &amp; green buildings</li><li>■ Master planning</li><li>■ Regeneration</li><li>■ Urban design</li></ul>  | <input type="checkbox"/> Mechanical, Electrical & Process Engineering <ul style="list-style-type: none"><li>■ Advanced &amp; performance engineering &amp; materials</li><li>■ Ceramic &amp; textile machinery</li><li>■ Mechanical &amp; solids handling equipment</li><li>■ Packaging</li><li>■ Process control &amp; equipment</li><li>■ Pumps &amp; valves</li></ul> |
| <input type="checkbox"/> Agriculture, Horticulture and Fisheries  | <input type="checkbox"/> Creative & Media   | <input type="checkbox"/> Metallurgical Process Plants  |
| <input type="checkbox"/> Airports   | <input type="checkbox"/> Education & Training <ul style="list-style-type: none"><li>■ Education equipment</li><li>■ Education &amp; training services</li><li>■ Language training</li><li>■ School development &amp; management</li></ul>   | <input type="checkbox"/> Metals & Minerals <ul style="list-style-type: none"><li>■ Advanced materials</li><li>■ Metal forming</li><li>■ Non-ferrous</li><li>■ Services</li></ul>   |
| <input type="checkbox"/> Automotive   | <input type="checkbox"/> Electronics & IT Hardware  | <input type="checkbox"/> Mining  |
| <input type="checkbox"/> Biotechnology & Pharmaceuticals  | <input type="checkbox"/> Environment  | <input type="checkbox"/> Oil & Gas <ul style="list-style-type: none"><li>■ Logistics &amp; supply</li><li>■ Petrochemicals</li><li>■ Pipelines</li><li>■ Refineries</li><li>■ Process equipment</li></ul>  |
| <input type="checkbox"/> Business (& Consumer) Services <ul style="list-style-type: none"><li>■ Conference &amp; exhibition services</li><li>■ Franchising</li><li>■ Health &amp; safety</li><li>■ International logistics</li><li>■ Legal services</li><li>■ Management consultancy</li><li>■ Marketing communications</li><li>■ Media, PR &amp; advertising</li><li>■ Postal &amp; courier services</li><li>■ Printing &amp; packaging</li><li>■ Property &amp; real estate</li><li>■ Retail</li><li>■ Sourcing &amp; wholesale</li><li>■ Trading</li></ul> | <input type="checkbox"/> Financial Services <ul style="list-style-type: none"><li>■ Accountancy &amp; related services</li><li>■ Banking</li><li>■ Financial services training &amp; qualifications</li><li>■ Fund management</li><li>■ International private wealth management</li><li>■ Insurance</li><li>■ Private equity / venture capital firms</li><li>■ Tax advisers</li></ul> | <input type="checkbox"/> Ports & Logistics   |
| <input type="checkbox"/> Chemicals  | <input type="checkbox"/> Fire, Police & Security  | <input type="checkbox"/> Power   |
| <input type="checkbox"/> Clothing, Footware & Fashion   | <input type="checkbox"/> Food & Drink   | <input type="checkbox"/> Railways  |
| <input type="checkbox"/> Communications <ul style="list-style-type: none"><li>■ Fixed network equipment &amp; software</li><li>■ Mobile &amp; wireless technology</li><li>■ Network management technology &amp; software</li></ul>  | <input type="checkbox"/> Giftware, Jewellery & Tableware  | <input type="checkbox"/> Science & Technology  |
| <input type="checkbox"/> Construction <ul style="list-style-type: none"><li>■ Architecture</li><li>■ Building products</li><li>■ Building services</li><li>■ Civil engineering</li><li>■ Contractors</li><li>■ Infrastructure</li></ul>   | <input type="checkbox"/> Government   | <input type="checkbox"/> Software & Computer Services Business to Business   |
|   | <input type="checkbox"/> Healthcare & Medical   | <input type="checkbox"/> Sports & Leisure Infrastructure <ul style="list-style-type: none"><li>■ Design</li><li>■ Events management</li><li>■ Major sports events</li><li>■ Sports consultancy</li></ul>   |
|   | <input type="checkbox"/> Hospitality <ul style="list-style-type: none"><li>■ Event management (see Sports &amp; Leisure Infrastructure)</li><li>■ Hotels</li><li>■ Restaurants, pubs &amp; bars</li></ul>   | <input type="checkbox"/> Textiles, Interior Textiles & Carpets   |
|   | <input type="checkbox"/> Household Goods, Furniture & Furnishings <ul style="list-style-type: none"><li>■ Consumer goods</li><li>■ Interiors &amp; design</li><li>■ Office &amp; office equipment</li></ul>   | <input type="checkbox"/> Utilities & Water   |
|   | <input type="checkbox"/> Leisure & Tourism  |  |
|   | <input type="checkbox"/> Marine   |  |



**Company Activities;** If your company is not adequately described by the above category, or if you have several business areas; add key words from the list above to describe those activities. These will be used in searches for the Referral Service and targeted mailings. Maximum 8 words.

--

### Company Information

1. Business Members must be at least 50% foreign owned (for this purpose HK, Macao and China Taiwan count as foreign). I confirm the company is at least 50% foreign owned; \_\_\_\_\_

2. Type of company;

<input type="checkbox"/> Rep Office	<input type="checkbox"/> Joint Venture	<input type="checkbox"/> WFOE	<input type="checkbox"/> Other (please specify); _____
-------------------------------------	--	-------------------------------	--

3. In which country is the company's head office; \_\_\_\_\_

4. A few events organised in conjunction with the British Consulate are restricted to companies with a presence in the UK and British nationals. Does the company, or its parent, or associate companies have a UK presence;

<input type="checkbox"/> YES	Address; _____
------------------------------	----------------

5. If your company does not have a presence in the UK, do you have other links to the UK (please specify);

--

6. If you are applying for Small Enterprise Membership, your company must meet the following criteria; fewer than 50 employees worldwide; **AND** an annual turnover not exceeding £ 7m; **AND** not more than 25% of the capital or voting rights is owned by an enterprise which itself is not a Small Enterprise.

Please confirm you meet all three criteria; \_\_\_\_\_

How many employees does your company and parent company have worldwide; \_\_\_\_\_



## Appendix II – Individual Membership – Member information

**The following information will be used in the Directory**

Title:(please check) Mr. <input type="radio"/> Ms. <input type="radio"/>	Position (English): _____
Other <input type="radio"/> _____	_____
Name (English): _____	(Chinese): _____
(Chinese): _____	

### Directory Information

**The following information will be used in the Directory unless you indicate otherwise**

Tick here if you do **not** want this information published in the Directory

Postal Address

(English): \_\_\_\_\_  
\_\_\_\_\_

(Chinese): \_\_\_\_\_

District: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**The following information will not be used in the Directory and will only be used for communications with members**

Company Name (English):

Web-site:

Department or Function;

Nationality (Passport);

e-mail:

Direct tel:

Mobile:

Special interests; used for targeted e-mails (e.g. HR, logistics, tax, retail)

### **For Student and Returning Scholar Membership**

College, university, or work location (please provide full name, address and contact details of your supervisor, or HR department):

Dates in this position:



## Appendix III - Membership Rights and Restrictions

**Membership dates;** for new members, membership will run from the first of the month following acceptance. Membership is for a 12 month period, automatically renewing on the anniversary date. In the event that fees are paid late; membership will be backdated to the end of the previous membership period. Should late payment exceed six months a new application for membership must be made.

### Business Membership

- **Members must be;** Foreign Companies and Organisations including their Joint Ventures, WFOE and Representative Offices – at least 50% foreign equity ownership (this is a restriction under Chinese law).
- **Voting rights;** each Business Member to nominate **one** person by name as their Authorised Representatives (can be changed at any time)
- **Business Member services;**
  - Company listing in the Directory
  - Copy(ies) of the Britain in China Directory free of charge (see below)
  - Referrals service
  - Preferential advertising rates in the Beat
  - Preferential rates for Business Listings in the Beat
  - Letters containing company news accepted for the Milestones page in the Beat
  - Access to FastTrack visa applications
  - Able to post job offers on the website
  - Tables at member prices at Balls (see below)
  - Additional copies of the Beat available on request
  - Web access to membership database

Membership Category	Specific Criteria
<b>Company and Associate Company</b>	<ul style="list-style-type: none"> <li>• <b>Voting rights;</b> the Authorised Representative's vote counts as five votes</li> <li>• <b>Company Member services;</b> <ul style="list-style-type: none"> <li>• All staff treated as members for events</li> <li>• Up to 10 staff (more on a discretionary basis) can be registered to obtain a membership card (non-voting) and may receive copies of the Beat; there is an administration fee of RMB 500 at the time fees are paid for any staff over ten who receive a membership card</li> <li>• 3 Copies of the Directory free of charge</li> <li>• Unlimited guests at member prices at Balls</li> <li>• CEO / GM invited to the 1915 dinners</li> </ul> </li> </ul>
<b>Corporate and Associate Corporate</b>	<ul style="list-style-type: none"> <li>• <b>Voting rights;</b> the Authorised Representative's vote counts as three votes</li> <li>• <b>Corporate Member services;</b> <ul style="list-style-type: none"> <li>• 1 Copy of the Britain in China Directory free of charge</li> <li>• Two tables at member prices at Balls</li> <li>• CEO / GM invited to the 1915 dinners</li> </ul> </li> </ul>



Membership Category	Specific Criteria
Small Enterprise Member and Associate Small Enterprise Member (SEM)	<ul style="list-style-type: none"> <li>• <b>Members must be;</b> fewer than 50 employees worldwide; <b>AND</b> an annual turnover not exceeding £ 7m; <b>AND</b> not more than 25% of the capital or voting rights is owned by an enterprise which itself is not a Small Enterprise.</li> <li>• <b>Voting rights;</b> the Authorised Representative's vote counts as one vote</li> </ul>
Overseas	<ul style="list-style-type: none"> <li>• <b>Members must;</b> have a presence in the UK and no presence in China, including no semi-permanent staff</li> <li>• <b>No voting rights</b></li> </ul>
Additional Corporate / SEM Representative	<ul style="list-style-type: none"> <li>• <b>Members must be;</b> staff members of a Business Member (of any nationality)</li> <li>• <b>Voting rights;</b> one vote</li> </ul>

### Individual Membership

Individual Membership is not transferable

- **Individual Member services;**
  - Individual listing in the Directory
  - May purchase one copy of the Britain in China Directory
  - 2 tickets at member prices at Balls
  - Web access to membership database

Membership Category	Criteria
Individual and Associate Individual	<ul style="list-style-type: none"> <li>• <b>Membership;</b> open to individuals of any foreign nationality based in Shanghai – please <b>provide a copy of passport</b> (note; Individual Membership is not intended as an alternative to Business Membership and the Committee reserves the right to reject applications where Business Membership would be appropriate)</li> <li>• <b>Voting rights;</b> one vote</li> </ul>
Returning Scholar	<ul style="list-style-type: none"> <li>• <b>Members must be;</b> Chinese Citizen. Photocopy of ID card and proof of study for one academic year in UK or working in UK for at least 9 months.</li> <li>• <b>Voting rights;</b> one vote</li> </ul>
Student	<ul style="list-style-type: none"> <li>• <b>Members must be;</b> UK Citizen. Photocopy of passport required, plus satisfactory evidence of student status. Based in Shanghai, or a significant link to Shanghai</li> <li>• <b>No voting rights</b></li> </ul>



## **Appendix IV - Methods of Payment**

1. In cash to The British Chamber office

5/F, Marks and Spencer Building,  
863 Nanjing Xi Lu  
Shanghai 200041, China

中国上海南京西路 863 号 5 楼 200041

2. By cheque in favour of CRAWFORD IAN MCLEOD to The British Chamber office

*Please Write **British Chamber** in the Usage Column*

3. Bank transfer to the following account (cheques and cash must not be paid directly into this account, please present these to the office);

Bank: HSBC

银行名称: 汇丰银行(中国)有限公司上海分行

银行地址: 中国上海市浦东陆家嘴环路 1000 号

Account Name: CRAWFORD IAN MCLEOD

Account number: 404016-720-078468-050

Swift Code: HSBCNSH

\*For foreign currency transfers, please contact Angela Yang for separate account details. We are not able to receive US\$ payments due to excessive commission charges; other fully convertible foreign currencies are acceptable.

**Note:**

1. The Chamber is not responsible for any additional bank charges incurred.
2. Please fax the bank transfer slip to us once you have transferred payment (Fax: 8621-62183022) and [note your company name \(English\) and what this payment is for.](#)
3. If you have any queries regarding payment, please call The Chamber's accountant Angela Yang at +86 21 6218 5022 ext. 23. Email: [angela.yang@sha.britcham.org](mailto:angela.yang@sha.britcham.org)